

3RECORD OF PROCEEDINGS

REGULAR SESSION March 10, 2025

The Village of Shadyside Council convened in Regular Session at the Municipal Building March 10, 2025 @ 6:00 pm. Mayor Bob Newhart called the meeting to order followed by The Lord's Prayer and The Pledge of Allegiance.

Roll Call:

Councilman Mike Meintel	- Present	Councilman Brandon Parr	- Present
Councilwoman Lisa Duvall	- Present	Councilman Robert Gorrell	- Present
Councilwoman Melanie Haswell	- Present	Councilman Sam Carpino	- Present

Others Present:

Solicitor Kelly Kotur, Chief of Police Donald Collette, Clerk Betty Snyder.

Citizens Present:

Andy Zeller, Nick Ferrelli, Matt Coffland, Rich Parker, Joel Traylor, Jay Kovalo

Mr. Parr moved and Mr. Gorrell seconded to approve The Minutes for the Regular Session Meeting held on February 10, 2024.

All Ayes. Motion Carried

Correspondence: N/A

Citizens:

Mr. Kovalo spoke about the plans for the Annual Kovalo Car Show scheduled for May 31, 2025.

Ms. Haswell moved and Mr. Meintel seconded to approve the dates and times for the Annual Kovalo Car Show.

All Ayes. Motion Carried.

Pastor Traylor spoke about the plans for the 16th Annual Loop Fest June 13th and 14th.

Pastor Traylor asked Council's approval to block off the south bound side of Central to the Marathon Station. All agreed.

Ms. Haswell moved and Mrs. Duvall seconded to approve the dates and times for the 16th Annual Loop Festival.

Pastor Traylor thanked all of Council and the Mayor for their hard work and dedication to the village.

Legislation:

The first reading was given of "A RESOLUTION PROVIDING FOR AN ADVANCE FROM THE GENERAL FUND (1000-920-920) TO THE POLICE LEVY FUND (2909-941) FOR THE VILLAGE OF SHADYSIDE FOR THE CALENDAR YEAR 2025 AND DECLARING AN EMERGENCY.

Mr. Gorrell moved and Ms. Haswell seconded to suspend the rules and continue with the second and third readings.

All Ayes, Motion Carried.

Roll Call

Mr. Parr	- Yes	Ms. Haswell	- Yes
Mrs. Duvall	- Yes	Mr. Carpino	- Yes
Mr. Gorrell	- Yes	Mr. Meintel	- Yes

The second and third readings were given.

Mr. Gorrell moved and Ms. Haswell seconded to engross and pass as read.

Roll Call

Mrs. Duvall	- Yes	Mr. Carpino	- Yes
Mr. Gorrell	- Yes	Mr. Meintel	- Yes
Ms. Haswell	- Yes	Mr. Parr	- Yes

All Ayes, Motion Carried. **Resolution No. 854**

The first reading was given of "AN ORDINANCE AMENDING ORDINANCE 1867 RELATING TO WATER RATES AND DECLARING AN EMERGENCY.

Mr. Parr moved and Mr. Gorrell seconded to suspend the rules and continue with the second and third readings.

All Ayes, Motion Carried.

Roll Call

Mr. Gorrell	- Yes	Mr. Meintel	- Yes
Ms. Haswell	- Yes	Mr. Parr	- Yes
Mr. Carpino	- Yes	Mrs. Duvall	- Yes

The second and third readings were given.

Mr. Parr moved and Mr. Gorrell seconded to engross and pass as read.

Roll Call

Ms. Haswell	- Yes	Mr. Parr	- Yes
Mr. Carpino	- Yes	Mrs. Duvall	- Yes
Mr. Meintel	- Yes	Mr. Gorrell	- Yes

All Ayes, Motion Carried. **ORDINANCE 1884**

Old Business

Mayor Newhart stated he spoke with utility clerk Ms. McCombs and she confirmed that the billing program at the water and sewer department does bill by the hundred gallons and the billing software is not outdated and new software would be no different from what is currently being used.

Mayor Newhart asked Mr. Coffland if he had an update on the Memorandum of Understanding contract with the OR&W.

Mr. Coffland reported he met with Ms. Kotur to discuss the Memorandum of Understanding contract for the gas and diesel usage through the OR & W.

Mr. Meintel moved Ms. Haswell seconded to approve the signing of the MOU with the OR&W upon the approval of Ms. Kotur.

All Ayes. Motion Carried.

Mayor's Court Report N/A

Building Permits:

Major:

1. Margeret Riley / 3867 Lincoln / Friendly Ridge / Sidewalk, Garage and Concrete Pad

Ms. Haswell moved Mr. Parr seconded to approve Ms. Riley's major building permit.

All Ayes. Motion Carried.

Minor:

1. Josh Zandron / 4009 Central / Awning / Triangle
2. Ash Wiggins / 4522 Smithfield / Generator / Self
3. Josh Zandron / 4009 Central / Replacing existing concrete and Patio / Self
4. Lori Horvath / 4025 Lincoln / Repair fence / Custom Craft Construction
5. Mary Orlando / 432 W. 36th / Close in existing carport / Richards Construction
6. Mike DeRosa / 4001 Central / Repair existing porch & Interior remodel / Melanko
7. Mike Meintel / 3853 Lincoln / Replace windows / Window World

Mr. Parr moved and Ms. Haswell seconded to approve all minor building permits.

All Ayes. Motion Carried.

Committee Reports: N/A

Village Administrator's Report:

Mayor Newhart stated due to personal safety issues Ms. Tamburin is absent this evening. On behalf of the Village Administrator Ms. Tamburin, he would be presenting her report.

There were 12 letters sent out regarding property code violations in the month of February, 0 Citations, 1 Fine Collected.

Ms. Haswell asked if this was a lot of letters for a month, Mayor Newhart replied yes and these are major property violations.

Mayor Newhart reported Ms. Tamburin is currently working on an asset management plan for the water and sewer departments.

Mr. Meintel commended Mayor Newhart on his decision in regards to the safety concerns he had for Ms. Tamburin and her everyday safety within the village, her work place and the choice to have her refrain from attending tonight's meeting.

A citizen asked what the topic “for the safety of Ms. Tamburin” was concerning. Chief Collette replied that there is an open investigation and there would be no further comments or discussions on the subject.

Department Reports:

Chief Collette reported there is a new procedure being implemented regarding property violations. Chief Collette stated the new procedures should eliminate any past issues and thanked Ms. Kotur Mr. Klug and Ms. Tamburin for all of their help in the layout of the new procedures.

Business:

Mr. Parr reported the updated ordinance for chicken coops will be presented at the next council meeting.

Mr. Meintel reported the village has been recently inundated with record requests and it has been taking the Fiscal Officer Jerry Elliott numerous hours to fill these requests. Mr. Meintel stated although I believe the public has every right to request records and feels every citizen should have access to records of the village but it has recently become an issue. At this time Mr. Meintel read out loud some of the prior month records requested. Copy on file.

Ms. Haswell asked what the time frame was for fulfilling a record request. Ms. Kotur replied no time is stated other than a reasonable time.

Mr. Meintel stated public record requests are public. Ms. Kotur replied a new law will be taking affect, the village will be able to charge up to 75.00 dollars per hour for requests.

Mr. Meintel moved and Mr. Carpino seconded to post the public record request logs on the village Facebook page.

Roll Call

Mr. Carpino	- Yes	Mr. Parr	- Yes
Ms. Haswell	- Yes	Mrs. Duvall	- Yes
Mr. Meintel	- Yes	Mr. Gorrell	- Yes

All Ayes. Motion Carried.

Mr. Parr reported he believes the fuel surcharge with Ohio Valley Waste should be removed due to the lower cost of diesel at this time. Mayor Newhart stated he would look into this issue.

Mr. Parr questioned Mr. Wheelers sick time transfer; Mr. Meintel explained the way this policy works. Chief Collette stated if any police officer leaves before the end of a 12-month period the employee would have to reimburse the department for training cost.

Mr. Gorrell reported the paving project will began on the north end the first or second week of April.

Finance:

Ms. Haswell moved and Mr. Meintel seconded to approve the Purchase Orders/Bills as submitted.

All Ayes. Motion Carried.

Copy on file.

Mrs. Duvall moved and Mr. Parr seconded to approve the Bank Reconciliations as of 02/28/25.
All Ayes. Motion Carried.
Copy on file.

Ms. Haswell moved and Mr. Carpino seconded to approve the 02/28/25 Appropriation Status Report.
All Ayes. Motion Carried.
Copy on file.

Mr. Gorrell moved and Ms. Haswell seconded to adjourn the meeting at 7:03pm.
All Ayes. Motion Carried.

Next Regular Session Council Meeting is scheduled for April 14, 2025 at 6:00 PM.

Betty Snyder, Clerk

Mayor Robert Newhart